

Attendance Newsletter

Autumn Term 1 2024-2025



2023/24 our overall school attendance for the academic year was **92.9%**
This is an improvement on 2022/2023 which was 90.5%

Attendance data for year groups 2023-24							
	Reception	Year One	Year Two	Year Three	Year Four	Year Five	Year Six
Autumn 23- July 24	91.8%	91.2%	93.7%	90.1%	94.2%	94.7%	93.5%

A huge well done and thank you to the 195 pupils that have 100% attendance since the start of this term!

The Department for Education tracks attendance carefully and have updated the guidance to ensure schools are working with families to improve school attendance. At EP Collier we aim to have an overall attendance figure of 96% for 2024-25.

Each week we look at whole school attendance for pupils below 96%, including all the reasons for absence. We will contact parents by letter or phone for pupils showing an emerging pattern of poor attendance or a high number of late marks.

We aim to work with parents/carers to help improve a child's attendance so that **all** children can benefit from being in school regularly and achieving their full potential. If you would like any support or advice on attendance or punctuality, please speak to your child's class teacher or Ms Barnett.

Fixed Penalty Notices

As you may be aware the threshold for fixed penalty notices is 10 sessions (5 days) of unauthorised absence in a rolling period of 10 school weeks. Unauthorised sessions would include holiday taken during term time, if no

reason has been provided for absence or if the school is not satisfied that the reason provided meets the criteria for an authorised absence.

The school can only authorise any absences in the following circumstances:

- Genuine illness
- Dental/medical appointments (these should be made out of school hours where possible)
- Close Family bereavement
- Recognised religious observance
- Examination

When it is not okay for your child to stay away from school

- Holidays - only in exceptional circumstances will term time holidays be authorised by the school.
- Birthdays - your child should still attend, even if it is their Birthday
- Shopping/Family Days Out - or any other activity for which there is no serious reason for your child to stay away from school
- Unwell parents – parents should endeavour to ensure their child comes to school in the event the parent is unwell as this would be coded as unauthorised



- Rainy day - Although it may not be comfortable or convenient to travel in the rain pupils are still expected in school on cold, wet windy days
- Feeling tired- as the days get shorter and there are more dark daylight hours feeling tired is expected but not an acceptable reason to miss school

There are 175 non-school days a year!

Illness and well-being

We appreciate that attendance levels at this time of year can be affected by illness, particularly colds and tummy bugs. We would therefore encourage all parents to send their children into school wherever possible. However, if they have been ill with sickness and/or diarrhoea, please keep them off school until they have been symptom free for a minimum of 48 hours to prevent the bug spreading throughout the school community as this has a significant, adverse effect on attendance levels of both staff and children.

Planned absences

We request that, where possible, routine medical and dentist appointments are arranged outside school hours as these appointments will affect your child's percentage attendance. We do understand that some appointments, such as hospital consultations are not always possible to arrange outside of school hours. However, if your appointment time allows your child to come to school for registration and then leave later this will have a positive impact on their attendance figure. Likewise, if they are able to be back in school for afternoon registration -

12.45pm – Reception and Key Stage One, 1.15pm – Lower Key Stage Two and 1.30pm – Upper Key Stage Two, this will also have a positive impact.

Although a slightly earlier pick up will not affect your child's attendance, they are likely to miss learning which can be detrimental to their attainment.

Parents or carers of a child have a legal responsibility to ensure their child receives a suitable education. This is can be achieved through regular attendance at school.

**Thank you for your support in helping to raise
our school attendance.**

Term Dates 2024/2025

Term 1 2024

Inset Day **Tuesday 3rd September**

Inset Day **Wednesday 4th September**

Pupil Term **Thursday 5th September – Friday 25th October**

School Holiday **Monday 28th October – Friday 1st November**

Term 2 2024

Pupil Term **Monday 4th November – Friday 20th December**

School Holiday **Monday 23rd December – Friday 3rd January**

Term 3 2025

Pupil Term **Monday 6th January – Friday 14th February**

School Holiday **Monday 17th February – Friday 21st February**

Term 4 2025

Pupil Term **Monday 24th February – Thursday 3rd April**

Inset Day **Monday 31st March**

School Holiday **Monday 7th April – Monday 21st April**

Term 5 2025

Pupil Term **Tuesday 22nd April – Friday 23rd May**

School Holiday **Monday 26th May – Friday 30th May**

Term 6 2025

Pupil Term **Monday 2nd June – Wednesday 23rd July**

Inset Day **Friday 27th June**

Inset Day **Wednesday 23rd July**

The school is closed to pupils on INSET days.