

Admission to Nursery Classes in Reading Borough Council Community Schools

This is an application for a place in the Nursery Class only and a Reading Borough Council application form **must** be completed for a full-time place in the school.

Application for a place at

E P COLLIER PRIMARY (NURSERY)

To start Nursery in?
Please tick the box

September 2023

January 2024

April 2024

Child's Details

Child's Surname:

Child's Forename(s):

Child's Date of Birth:

Child's Gender: (Put M for male or F for female)

Child's Home Address:

Does your child have a statement of special educational needs?

Is this child in the care of a Local Authority?

If you are making an application on priority medical, social or education grounds please include a written request from the professional supporting the child/family.

Does this child have a sibling attending the school or Nursery? If Yes please give the name and date of birth of the sibling.

Name of Parent / Carer living at the Child's home address:

Title:

First Name:

Surname:

Relationship to Child:

Home Telephone:

Work Telephone:

Email Address:

Name of second Parent / Carer:

Title:

First Name:

Surname:

Relationship to Child:

Address (if different to above)

Postcode:

Email Address:

Home Telephone:

Work Telephone:

Use of personal data

Any information parents/carers provide when applying for a school place will be entered on a computerised data base and is, therefore, subject to the Data Protection Act 1998. This ensures the information can only be used for defined purposes. The defined purposes are:

- administering the admissions process;
- Preventing fraud/criminal offence or to ensure the safety of any child.

Other organisations that may receive the information are:

- Reading Borough Council - Education and Children's Services;
- Any organisation legitimately investigating allegations of fraud, criminal offence or child protection.

Information Sharing Protocol

We want to help you and your family in the best way we can

To do this we seek your consent sometimes to share information you give us with other people who are also trying to support your child and your family. This will help them to understand your child's needs and avoid them having to ask you for the same information again. To help ensure that there are clear guidelines on sharing information many agencies in Reading have agreed an Information Sharing Protocol. You can see further guidance about the protocol and what that means to you at www.reading.gov.uk/everychildmatters or by contacting the school.

If you do not wish us to share information in line with the Information Sharing Protocol please tick this box

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Parent/carer declaration:

I declare that the information I have given on this form is correct.

I understand school reserves the right to verify the information given on this form and that any offer of a place will be on the basis that the information supplied is correct and up to date.

Name:

Signed:

Date:

EP Collier Primary School
Ross Road
Reading
RG1 8DZ

School Office Use

Date received _____

Category of Oversubscription Criteria _____